

### **Parent Notifications**

As required by Every Student Succeeds Act (ESSA), the following information is annually shared with parents. The distribution of this document shall serve as a formal notification to parents regarding the following issues:

### **Right to Request Information**

Each parent of a student in a Title I school has the right to request information about the professional qualifications of the student's teacher(s) and any teacher assistants who serve the student. Parents also have the right to request information on policies regarding student's participation in assessments and procedures for opting out. This information will be provided by the administrative office at the child's school upon request. This notice will also be provided by the school to all parents.

### **Parent Notification Regarding Teachers without State Qualifications and Certification Requirements**

The federal Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA) requires schools that receive Title I, Part A funds to notify parents or legal guardians when their child has been taught for four (4) consecutive weeks by a teacher who has not met "applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned." If this occurs, your child's school will send home a letter giving you information regarding your child's teacher.

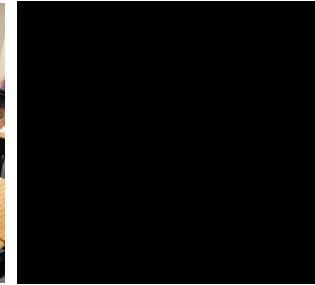
### **Florida Department of Education Family & Community Outreach**

The mission of the Bureau of Family and Community Outreach is to empower families and communities with resources and information needed to promote a high quality education for their children. The Bureau reaches out to serve Florida's diverse families and communities in a number of ways, including the Just for Parents online community. We encourage you to participate in our online community and hope you will share this resource with your family and friends.

<http://www.fl DOE.org/family/>



# Central Elementary School



## 2018-2019 Central Elementary School Parent and Family Engagement Plan Summary

### **Family Engagement Mission Statement**

*"Central Elementary believes that we can develop our vision of Respect for the world and those in it, Own your mistakes, Always be prepared to learn, and Responsibility starts with you, by building family-school-community partnerships."*

For your convenience, the Okeechobee School District Parent & Family Engagement Plan is available in its entirety at the front office and on our website at:

<http://ces.okee.k12.fl.us/>

## Central Elementary Parent and Family Engagement Plan Summary

In support of strengthening student academic achievement, Central Elementary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement plan that contains information required by Section 1116 of the Every Student Succeeds Act (ESSA). The plan outlines the various components of Family Engagement, including: (1) how the school will coordinate with other federal programs, (2) the various family engagement meetings it will hold, (3) how it will build the capacity for strong family engagement, and (4) how it will communicate with parents.

### Family Engagement

SAC, PTO, and the Parental Involvement Committee will be responsible for planning family engagement events, as well as reviewing and improving our Title I family engagement events. All faculty and family members are invited to attend SAC meetings. The principal invites community members to join SAC. Their peers elect SAC officers during the first meeting. All parents and teachers are invited to join PTO. During Open House, we have an area setup in order to encourage parents and family members to join all three committees. Invitations and reminders of meeting dates are also sent via newsletters, fliers, Remind, and Sky alert phone calls. All communication is sent in English and Spanish. Translation services are also provided at all meetings. Parents are asked to help develop our school Parent and Family Engagement Plan. They are invited to planning meetings and all parent input is recorded in the meeting minutes. Parents are also asked to evaluate all activities through a survey that is provided during the event.

### Professional Development for School Staff:

Teachers will review or learn APTT procedures and understand its importance. Teacher will then be able to share all APTT data and information with parents in order to develop a parent-teacher team.

### Supporting Partnerships

Central Elementary School will build the capacity for strong family engagement by implementing the APTT program. This program and others are designed to support children's academic goals by linking home and school learning.

### Other Activities

Other family engagement opportunities that will take place throughout the year are Family Read Nights, Literacy Family Fun Night, Family Math and Science Night and SAC/PTO meetings.

### Parent Meetings

Multiple dates and times will be offered to parents when scheduling meeting times to discuss their student's academic information through APTT meetings. These meetings will be held during the day, as well as after school. Monthly parental engagement activities will be held at various times in order to accommodate the work schedule of our families.



### Communication

Central Elementary will provide parents timely information through monthly school newsletters written in English and Spanish, weekly classroom newsletters, Remind App, APTT stickers and magnets, fliers and poster for all events, school website, Facebook, school marquee, and automated calls. Documentation will include sign in sheets, meeting logs, meeting agendas, and copies of all meeting notices that are sent home.

### Full Participation in all School

#### Activities

Central Elementary will provide Spanish translators for all family engagement activities, calls to parents, and written communication. Our bilingual faculty will provide translation and staff as well as District provided migrant advocates. Flexible meeting dates and times are offered and provided.

### Fall Family Engagement Events

#### **Annual Title I Review Meeting September 20, 2018**

#### **APTT Dates**

September	6	K
	11	1 <sup>st</sup> Grade
	20	2 <sup>nd</sup> Grade
	27	3 <sup>rd</sup> Grade
October	4	4 <sup>th</sup> Grade
	11	5 <sup>th</sup> Grade